

## Registration Costs

A ROAP accreditation school will be conducted for persons seeking to become an accredited racing official, steward, or judge. The cost for the 8-day course is \$500 plus a \$30 fee to cover materials. After May 30, 2014 the fee increases to \$550 plus \$30. Attendees are responsible for travel and lodging. Enrollment is limited. You are considered registered when you have paid in full for the course.

## Accommodations

The Residence Inn by Marriott Louisville East is located next to Shelby Campus. The suites have kitchens, cable TV, high-speed Internet access, and provide a complimentary breakfast. Reservations must be made by May 19, 2014. Identify yourself as a participant in the Steward School to receive the discounted rate of \$100/night + tax. Location: 120 N. Hurstbourne Pky, Louisville, KY 40222. Phone: 502.425.1821.

*If you don't wish to stay at the host hotel, you may call for rates at any other hotel. Some hotels near Shelby Campus are:*

**Baymont Inn**, 9400 Blairwood Rd,  
Louisville, KY 40222, Phone: 502-339-1900

**Drury Inn & Suites**, 9501 Blairwood Rd,  
Louisville, KY 40222, Phone: 502-326-4170

**Embassy Suites**, 9940 Corporate Campus Dr,  
Louisville, KY 40223, Phone: 502-426-9191

**Holiday Inn Hurstbourne**, 1325 S Hurstbourne Pky,  
Louisville, KY 40222, Phone 502.426.2600 or  
1.800.HOLIDAY.

**Airport:** Louisville International. You will need to rent a car or take a taxi to the Residence Inn.

**Shelby Campus:** Located at 9001 Shelbyville Rd, Louisville, KY 40222. Registration will take place outside room 201 Founders Union Building. Lunch will be provided each day. Please let us know if you have food restrictions prior to the event.

## Registration and Payment

Pay online at <http://www.horseracingofficials.com/default.asp?id=2.4&story=152>

## About UofL's Equine Industry Program

There is no educational opportunity quite like the Equine Industry Program offered by the University of Louisville's College of Business. For any young person aspiring to a career in the horse business, no other college degree is as useful. UofL's equine majors take the entire business core, as well as 30 hours of specialized courses in the business of horses. UofL is located in the heart of horse country, so that instruction in the classroom is supplemented with field trips, prominent guest lecturers, and internships.



### When it comes to horses, UofL means business...

Individuals who have already completed a baccalaureate degree (BS or BA) may earn a one-year postgraduate Certificate in Equine Business. High academic standards and a unique program have attracted a faculty interested in the education and careers of students, and in the application of sound management to the equine industry.

As a participant in the conception of the original stewards' program, the University of Louisville's Equine Industry Program has been conducting schools and testing stewards since 1989 and judges since 1995.

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This publication was prepared by the University of Louisville and printed with state funds KRS 57.375.

# Racing Officials Accreditation Program



June 11-18, 2014

201 Founders Union, Shelby Campus  
Louisville, KY



Continuing Education.  
It's Happening Here.

UNIVERSITY OF  
**LOUISVILLE**  
COLLEGE OF BUSINESS

#### Charter Sponsors:

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#### With Support From:

Horseman's Benevolent & Protective Assn  
National Thoroughbred Racing Assn  
Thoroughbred Horsemen's Assn  
Thoroughbred Owners & Breeders Assn

## The Accreditation Process

Education + Examinations + Experience = Accreditation

To become accredited, the applicant must:

### 1) Attend the required education component.

- Flat Racing - All persons must attend the 60-hour educational school.
- Harness Racing - All persons must attend the 60-hour educational school except:

Those who have successfully completed a USTA Extended Officials School and who have been licensed by the USTA as a presiding steward/judge or associate steward/judge and who have had at least 150 days as a steward/judge need only attend a short course or other preparatory seminar of 16 hours conducted by an Accredited Stewards/ Judges School prior to taking the written and oral examinations.

Those who have not completed a USTA Extended Officials School, but with 450 days of experience as a licensed harness steward/judge need only attend a short course of 16 hours given by an Accredited Stewards/Judges School prior to taking the written and oral examination.

- National Steeplechase Association
  - All persons must attend 24-hour accreditation school
  - Pass all required exams: pre-school essay, oral/video, and written

### 2) Pass all sections of the exam.

- a) Oral;
- b) Film analysis;
- c) Medication and drug testing;
- d) Legal and regulatory issues;
- e) General rules and regulations.

A person failing any section of the examination may retake that section a maximum of two times.

### 3) Possess the required experience in the racing industry.

Applicants for racing official, steward, and judge accreditation may participate in an accreditation

course and complete examinations before or after acquiring the racing experience required for accreditation. For additional information on the accreditation process visit the ROAP website:

<http://www.horseracingofficials.com/>

## Exam Time Allotment

- General Exam – 1 hour
- Legal Exam – 1 ½ hours
- Medical Exam – 1 ½ hours
- Film Exam – 2 hours
- Oral Exam – 30 minutes

Please be sure to schedule your departure flights after 4:00 PM June 18, 2014.

## Curriculum

The 60-hour curriculum covers a broad spectrum of subjects including the duties and qualities of racing officials, stewards, and judges; drugs and medications (classification of drugs, effects of race day medication, handling samples, and drug testing procedures); administrative law (commission authority, trainer responsibilities, writing rulings, and conducting hearings); race film analysis; interactions with jockeys, management, and media; operation of the racing secretary's office; mutuel operations; security issues; and other selected topics.

## ROAP Apprentice Program

The goal is to educate the racing official apprentice in all aspects of the racing industry, the racetrack, racing official positions, and the stewards' stand, through an immersion program.

To qualify for the program apprentice candidates must have completed the 60-hour ROAP accreditation school, passed the exams, and only lack the experience to become an accredited racing official or steward. Successful completion of the ROAP apprentice program will count towards the 225 day racing official requirement and the additional 50 days requirement as a steward or harness judge.

Along with your application to the apprentice program, you will need to include a letter stating the reasons you would be a strong candidate for the program. Applications can be found at <http://www.horseracingofficials.com/>.

## Registration Form

(Please print in block letters)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Track or Commission Affiliation

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone (including area code)

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Last four digits of your Social Security number

Food Restrictions: \_\_\_\_\_

Flat     Harness

Payment of \$530 (\$580 after May 30, 2014) for registration and materials is enclosed.

Pay online by going to the following website:  
<http://www.horseracingofficials.com/> and clicking on the box ROAP Accreditation School.

If paying by check or money order  
make payable to: ROAP

Remit payment to:  
ROAP  
821 Corporate Dr.  
Lexington, KY 40503